



DEPARTMENT OF THE NAVY

CHIEF INFORMATION OFFICER
1000 NAVY PENTAGON
WASHINGTON, DC 20350-1000

21 October 2005

MEMORANDUM FOR THE DEPARTMENT OF THE NAVY DEPUTY CHIEF
INFORMATION OFFICER (NAVY)

Subj: FISCAL YEAR 2006 TASKS FOR DEPARTMENT OF THE NAVY DEPUTY
CHIEF INFORMATION OFFICER (NAVY)

Ref: (a) UNSECNAV memo of 22 Aug 05, Subj: Designation of the Department of the Navy
Deputy Chief Information Officer (Navy) and Department of the Navy Deputy Chief
Information Officer (Marine Corps)

Encl: (1) Fiscal Year 2006 Tasks To Be Performed By The Department of the Navy
Deputy Chief Information Officer (Navy)

Reference (a) designates the position of the Assistant Chief of Naval Operations for
Information Technology (ACNO(IT)) to serve in a dual-hatted capacity as the Department of the
Navy Deputy Chief Information Officer (Navy) (DON Deputy CIO(Navy)), reporting directly to
the DON CIO in carrying out the responsibilities of the DON Deputy CIO (Navy). Reference (a)
further provides that the DON Deputy CIO (Navy) shall perform such duties and responsibilities
as assigned by the DON CIO.

Tasks assigned to the DON Deputy CIO (Navy) for Fiscal Year 2006 are listed in
enclosure (1). The task list will be reviewed and updated as necessary, but at a minimum on an
annual basis. More specific guidance regarding tasks will be provided as required.

I greatly appreciate the cooperation received from your staff in working out these new
reporting relationships, and look forward to working with you in transforming the Department's
management of information and information technology to meet the challenges of the
21st century.



D. M. Wennergren

**Fiscal Year 2006 Tasks To Be Performed By The
Department Of The Navy Deputy Chief Information Officer (Navy)
(DON Deputy CIO (Navy))**

1. Governance, Leadership, and Management of IM/IT

- a. Advises DON CIO on Information Management and Information Technology (IM/IT) matters, and as requested by the DON CIO, supports the development of IM/IT policy, strategic direction, guidance, and standards.
- b. As requested by the DON CIO, provides support to ensure interoperability and alignment of Navy IT with USMC, Department of Defense (DoD), Joint, Federal, Allied and Coalition systems.
- c. Participates with DON CIO in the development of the DON IM/IT Strategic Plan.
- d. Supports the DON CIO in the development and implementation of a DON standard IT performance and measurement system. Institutes Navy IM/IT accountability and reports and monitors Navy IM/IT performance metrics.
- e. Ensures the completeness and accuracy of the IT budget exhibits and OMB Capital Investment Report, obtained from Navy programs offices.
- f. Co-chairs the DON FAM Council with the DON CIO.
- g. Ensures Navy IM/IT systems, applications and data are properly registered in the appropriate DoD/DON Applications and Database Repository and that such information is kept current.
- h. Supports DON CIO in development of overall DON IM/IT governance and processes.
- i. Ensures the currency and maintenance of IT inventory for Navy IT assets including networks, hardware, software licenses, telecommunications equipment, and excess or surplus IT.

2. Capital Planning/Portfolio Management

- a. Supports the DON CIO in the development of the DON Capital Planning process.
- b. Supports the DON CIO in ensuring that IT systems for which funding is requested are compliant with statutory, regulatory, and DoD Business Transformation requirements.

3. IM/IT Architecture

- a. Supports the DON CIO in his responsibilities to develop, maintain, and facilitate an integrated enterprise IT architecture.
- b. Ensures that Navy IT architecture efforts contribute to a single integrated Naval component of the GIG Architecture, comply with DoD and DON policies, and are aligned with Federal, DoD and DON reference models.

4. Workforce Management

- a. Provides support to the DON CIO in his role as the DON IM/IT Workforce Leader.
- b. Ensures that core IM/IT workforce training, certification, education, and management requirements for the Navy IM/IT workforce are met and consistent with DON direction.
- c. Ensures the development of Navy unique military or civilian IT training and career management requirements.

5. Information Assurance

- a. Reviews Navy IT program Information Assurance strategies to assess and manage risk.
- b. As requested by the DON CIO or the DON Senior Information Assurance Officer, provides support for carrying out the DON CIO IA responsibilities assigned in the Federal Information Security Management Act (FISMA) and in governing Department of Defense directives.
- c. Develops and submits to the DON CIO, the Navy input to the DON FISMA report.